



MD & D.C. SUBSCRIBERS COMMITTEE & BOD MEETING

Board of Directors (BOD)

Chairman, Scott Brown (Gas Representative)

Vice Chairman, Vince Healy (Communications Representative)

Kevin Woolbright (Water/Sewer Representative)

Brian Sahm (Government Representative)

Marc Haines (Electric Representative)

Secretary, Dora Parks (Miss Utility Representative)

Joe Shelton (Contractor Representative)

Juan Vogel (Locating Representative)

Minutes of the Committee Meeting October 11, 2018

Hosted by SMECO Electric Coop

Prepared by Secretary, Dora Parks

WELCOME AND INTRODUCTIONS OF ATTENDEES

The meeting was called to order by Chairman Scott Brown at 10:03am.

Customary attendee introductions were made.

A motion to approve the July 12, 2018 minutes was made by Kevin Woolbright (Board Member) and seconded by Juan Vogel (Board Member) the motion carried by approval.

OLD BUSINESS

Construction Angels update; Kevin Woolbright (WSSC) was elected by the committee to represent MD/DC on the Construction Angels (CA) Board of Directors. Dora Parks provided overview of the CA organization that is currently active in; Florida, Georgia, Ohio, Michigan and now in Maryland and DC. The first charity event was held on October 4, 2018, a golf tournament at Wavery Woods in Marriottsville, MD. It is anticipated that the event raised over the required annual membership amount of \$10,000. Miss Utility of Delmarva contributed to CA with their first annual 811 5K walk/run event held in August. The committee recognizes that CA needs to be funded in addition to the first \$10,000; it was suggested that donations be accepted at the GCDPTC cornhole event in addition to a 2019 Bar-B-Q and/or Chili cookoff.

Ticket Check enhancement; the committee reviewed the forthcoming enhancements to Discrepancy and Dispute;

- Allow the excavator to add comments to both notices with a 200-character limit, and
- Force an owner-member response for each notified district, sending a No Response if no subsequent status is entered, and
- Allowing the excavator to attach documents to the Discrepancy notice

It was also discussed that the Re-mark ticket type be coded in Ticket Check contingent to the Title 12 re-write committee making changes to the re-mark notices.

The committee talked about a new required field on the ticket; trenchless excavation. It was suggested that this new field not be used during homeowner ticket processing. The committee agreed that the call center would provide education to all users in advance of executing this new field.

MD Authority Board Seat; Charlie McCadden will start his second and final two-year term effective September 2018. The MD Subscribers submitted their recommendation (Michael Jewel, Columbia Gas) to the Governor's office for the second Subscriber's Board seat replacing Vince Healy, who has completed two (2) year terms and served as the Committee Chairman.

NEW BUSINESS

Dora Parks read the thank you card from Susan Stroud for the beautiful flowers received from the MD/DC Subscribers and BOD. Susan was most appreciative and is recovering well.

The Subscribers and BOD will participate with a foursome and (18) Hole Sponsorship in the Washington Suburban Master Plumbers' Association Golf Outing on October 19, 2018 at the Rattlewood Golf Course in Mount Airy, MD. There is one golfer spot open, anyone interested should contact Dora Parks.

MGH - ADVERTISING/PUBLIC AWARENESS Reported by Kelly Cahill

Recap of August – 811 Events

- Sports Junkies visit by Washington Gas complete with 811 cake on August 11th
- PHMSA and Miss Utility Outreach on August 9th at USDOT building and Nationals Park
- Hagerstown Suns Game Sponsorship on August 17th with Miss Utility T-shirt give-a-way
- Touch A Truck event on August 25th at Bowie Baysox Stadium

Upcoming Shows and Events

Chesapeake Region Safety Council Conference & Expo

Johns Hopkins University Applied Physics Laboratory
11100 Johns Hopkins Road, Laurel, MD 20723
October 10, 2018

Maryland Fall Home & Garden Show

Maryland State Fairgrounds
2200 York Road, Lutherville-Timonium, MD 21093
Dates: October 19-21, 2018

MGH will host a 2019 advertising campaign and budget meeting at their office on December 11th. Topics to include;

- DC United Soccer sponsorship to reach the Hispanic awareness of the importance of 811
- Digital Advertising
- Minor League Baseball Sponsorships
- Radio Campaign

COMMITTEE REPORTS

Greater Chesapeake Damage Prevention Training Conference (GCDPTC)

Matt Ruddo, Committee Chairman – Program handout provided

A sold out 10th Anniversary Conference! The most sponsors, the most exhibitors, the most attendees.

Dates are October 23-26 at the Clarion Resort Hotel in Ocean City, MD
New to the conference for 2018,

- New exclusive Diamond Sponsorship – limited to (4)
- A cooking networking class with Chef Fausto on Wednesday October 24th
- A 10th Anniversary celebration with music, great food and drinks overlooking the ocean on October 24th
- 10th year recognition of companies and attendees
- New break-out session topics
- New registration rules regarding cancellations and room transfers
- New OCC 811 Trike on display

OCC via its sponsorship will offer an exhibitor ‘fix it/information’ booth. A place for all users, excavators, utility owners and homeowners to get questions answered, check user access, update caller ID’s, learn more about mapping, Ticket Check, Search and Status and LTM and will offer some nifty give-a-ways.

MD/DC Damage Prevention Committee Reported by Dora Parks
Kevin Woolbright, Chairman and Mark Hamrick, Vice Chairman

To date, (51) damage prevention trainings have been completed with (8) trainings remaining in 2018. There are (6) trainings on the books for 2019, January is booked.

There was no committee meeting in October due to the GCDPTC, the next meeting is scheduled for November 27th, our last meeting for 2018. Starting in 2019, the January meeting is planned for the 22nd with Fire Marshal Sean Alliger presenting.

Maryland Authority Reported by Matt Ruddo, Authority Board Member
Jim Barron, Executive Director

The Authority is working from a new matrix for accessing NPV fines, the focus is on training giving violators a 50% discount on their fine if training is taken. The Authority is facilitating the Title 12 re-write. The PHMSA grant was approved for 50% of the asked monies. The Authority approved a sponsorship to the Construction Angels charity. No hearings at the meeting of October 3rd.

The next Authority meeting is planned for November 7th; meeting minutes are available at; www.mddpa.org

Title 12 Rewrite Committee

The committee met on October 17th and addressed the following items;

- Definitions (owner, person, underground facility)
- Damage reporting
- Authority funding using funds for outreach
- Storm Drains

Documents on the Re-Write can be downloaded from the Authority Website by clicking the State Capital Dome at www.mddpa.org. Next meeting is planned for November 1, 2018

MD/DC Awards Committee
Mark Hamrick, Chairman and Dora Parks, Co-chair

Dig Smart winners were announced as follows;

Excellence Award NPL

District of Columbia Awardee Child’s Landscaping

Maryland Awardee Ferguson Trenching **Honorable Mention Awardee** Gaines and Company

These exceptional organizations will be recognized on Friday morning of the GCDPTC and each received conference registrations with hotel in addition to a beautiful acrylic plaque containing an imbedded shovel that will be presented during the Friday awards presentation. Dora Parks stated each company will have the opportunity to present at a future Damage Prevention meeting as the guest speaker.

Scholarship Committee

Scott Brown, Chair

The 2018 scholarship awardees were recognized on July 12th following the Subscriber's BOD meeting. Families joined the awardees for a reception that included a lunch, desserts, pictures, goody bags and Miss Utility/811 t-shirts. Scholarship checks of \$1,008.11 were mailed to each college. The committee will meet in January 2019 to start the next scholarship outreach.

Call Center Reports

The following 2018 reports were reviewed and discussed with committee attendees;

Damage Reporting for August, 473,043 transmitted tickets

Reported damages; 92

No call or tickets; 32

Hit a marked line; 32

Utility marked wrong; 18

Other root causes; 11

Ticket volume for the month of September

Inbound ticket volume; 73,552 - year to date = 1.301%

Outbound volume; 410,239 - year to date = -13.848%

ITIC Percentages for the month of March

Professional excavators; 85%

Homeowner's ITIC Lite; 35%

The committee reviewed the Schedule of Advertising report and budgetary items.

Call Center Operations

One Call Concepts held its 2018 User Group Conference during September 24th to 27th in Coral Gables, FL. Sixteen states and over one hundred utility members and stakeholders attended the meeting in addition to One Call Concepts staff from across the nation. The MD/DC subscribers were represented by Kevin Woolbright (WSSC), Don Jones (WGL), Mark Hamrick (Verizon) and Vince Healy (Verizon). Highlights of the conference included national legislative updates changes and enforcement, latest news on the 811 Vehicles, Mobile Apps update, Web Map Service, Scope of the Ticket, OCC Product catalog, Outreach Promotional Committee meeting, updates from our OCC Systems Division (Next Gen), networking events each evening and an opportunity for each member attendee to ask questions, provide feedback and suggestions. The next conference will be in Portland, OR in September 2019.

Next Gen Update: Miss Utility is slated to install Next Gen for ticket processing in 2019. Business rules must be written in advance in preparation of the testing and install. To date, the BOD, Scott Moore and call center staff will participate in the business rules committee. Scott Brown (WGL) stressed the importance of awareness and education to all system users prior to installation with a sandbox tool for practicing. Scott also suggested a YouTube clip be created so subscribers and other stakeholder groups have Next Gen information for their organizations. It was reported by call center staff that Next Gen has been very successful in other OCC states and the excavators have adapted very well to the new process of ticket creation.

The call center hired a new staff member, Susan Sullivan as our new ITIC Coordinator; Susan has a strong background in education and will be a great asset to the OCC team. Susan will be the trainer for Next Gen in addition to shadowing Dora Parks.

New Miss Utility Website update; Dora Parks reported that the OCC Creative Team is busy working on the new website that is slated to go live in January 2019, after Subscriber Committee and BOD review. The focus on the new website was easy navigation for the most used tools, ITIC and Search and Status with a calendar of events that can be populated by owner-members. The committee reviewed the basic outline of the website at a previous meeting, testing and final preparations are underway. The website will include a banner that can provide updated information on stakeholder happenings.

There being no further business brought before the Subscribers Committee and BOD, the meeting adjourned at 1:45pm.

The 2019 quarterly MD/DC Subscriber Committee and Board meetings are planned for;

- January 10th, at the Miss Utility call center
- April 11th, at Columbia Gas of Maryland
- July 11th, at the Miss Utility call center
- October 10th, at the Miss Utility call center

MEETING ATENDEES – see next page

COMPANY NAME	ATTENDEE NAME and TITLE	TELEPHONE NUMBER	EMAIL ADDRESS
AT&T	Angela Johnson Manager	(571) 218-9458	aol7313@att.com
B. Frank Joy	Joe Shelton BOD, Contractor Rep	(240) 417-0200	jshelton@bfjoy.com
Baltimore County	Brian Sahn BOD, Government Rep	(410) 887-1480	bsahm@baltimorecountymd.gov
Colonial Pipeline Company	Scott R Moore Right of Way	(443) 821-1797	smoore@colpipe.com
Columbia Gas	Calvin Swauger Damage Prevention	301-268-9452	clswauger@nisource.com
Columbia Gas	Tim Hamilton Damage Prevention	(301) 964-9117	hhamilt@nisource.com
MGH	Kelly Cahill	(410) 902-5036	kcahill@mghus.com
One Call Concepts	Brian Simmons General Manager	(410) 782-2101	bsimmons@occinc.com
One Call Concepts	Dora Parks BOD Secretary Manager, Client Relations	(410) 782-2026	dora@missutility.net
One Call Concepts	Matt Ruddo Director, Client Relations	(410) 782-2025	matt@missutility.net
Potomac Edison	Bob Kern Dist Tech II	(301) 790-6322	rkern@firstenergycorp.com
UtiliQuest	Erik Phillips MD AUTHORITY-Locator Rep Director of Operations	(443) 324-7835	Erik.phillips@utiliquest.com
UtiliQuest	Juan Vogel BOD, Locating Rep	(703) 929-9710	juan.vogel@utiliquest.com
Verizon	Mark Hamrick Investigations DPC Co-Chair	(410) 610-1371	Mark.a.hamrick@verizon.com
Washington Gas	Scott Brown BOD Chairman Gas Rep.	(703) 750-4388	ssbrown@washgas.com
Washington Gas	Tamara Neal Supervisor	(703) 750-4495	tneal@washgas.com
WSSC	Kevin Woolbright BOD, Water & Sewer Rep DPC Chair	(240) 205-3684	kevin.woolbright@wsscwater.com

END OF MINUTES