



MD & D.C. SUBSCRIBERS COMMITTEE & BOD MEETING

Board of Directors (BOD)

Chairman, Scott Brown (Gas Representative)

Vice Chairman, Vince Healy (Communications Representative)

Kevin Woolbright (Water/Sewer Representative)

Brian Sahm (Government Representative)

Marc Haines (Electric Representative)

Secretary, Dora Parks (Miss Utility Representative)

Joe Shelton (Contractor Representative)

Juan Vogel (Locating Representative)

Minutes of the Committee Meeting July 12, 2018

Miss Utility Call Center

Prepared by Secretary, Dora Parks

WELCOME AND INTRODUCTIONS OF ATTENDEES

The meeting was called to order by Chairman Scott Brown at 9:58am.

Customary attendee introductions were made.

A motion to approve the April 12, 2018 minutes was made by committee member Mark Hamrick and seconded by committee member Kevin Woolbright; the motion carried by approval.

OLD BUSINESS

Construction Angels update; Vince Healy (Verizon) reported that arrangements for the first charity golf tournament in support of the Construction Angels was underway. Vince provided an overview and goals of the Construction Angels organization and that they are currently active in four states: Florida, Georgia, Ohio and Michigan and soon to be the Maryland/DC service territory. The MD/DC Subscriber's Board has secured a sponsorship and encouraged other companies, especially contractors to provide sponsors and organize golfing teams of four. Miss Utility of Delmarva will have it's first 811 5K and will donate to Construction Angels.

NEW BUSINESS

One Call Concepts 2018 User Group Conference; the 2018 conference is being held September 24th to 27th in Coral Gables, FL. The committee discussed subscriber attendance; Kevin Woolbright will represent the MD subscribers, Don Jones will represent the DC subscribers. Two additional subscribers will attend; Vince Healy and Mark Hamrick.

MD Authority Board Seat; two seats are held by the Maryland subscribers, Charlie McCadden will remain starting his second and final two-year term. Vince Healy has completed two, two-year terms, he will vacate his seat effective September 2018 if a new subscriber is appointed by the Governor's office. The BOD will review three self-nominated submissions and provide their recommendation to the Governor's office.

Mapping, Business Effects; Matt Ruddo (One Call Concepts) addressed the committee and Board on the outbound ticket volume adjustments effective July 2017 due in part to ticket processing mapping changes used for member ticket notification. The committee recognized that inbound volume remains steady in comparison to previous years while outbound volume has decreased. Vince Healy stated the reduced outbound delivery negatively affects the

escrow account used for damage prevention outreach and education. The Board accepted the proposed ITIC discount adjustment effective September 2018. Members will be notified of the adjustment on their next billing period.

Next Gen update; Brian Simmons (One Call Concepts) provided an overview of Next Gen and information regarding implementation;

- Committee to provide business rules for ticket processing. Brian Simmons will provide examples of business rules used in other states where Next Gen has been installed. Business rules can be changed within the system at any point and can be different based on urban and rural areas.
- The call center will not buffer user mapping unless requested to do so by the individual member/district.
- The current ticket processing system (ITIC 2.0) will operate concurrently with Next Gen for a period of time.
- Users will have a sandbox to experience Next Gen. Additionally, the call center will provide user training.
- A stakeholder committee should be formed to start discussing business rules that will impact how worksites will be divided into individual ticket numbers.

The committee asked that Next Gen ticket samples be brought to the October subscriber's meeting.

ADVERTISING/PUBLIC AWARENESS

Kelly Cahill (MGH) reported on the following;

- MASN Beltway Series, Kelly will provide the series ratings at the October 11th meeting.
- Touch-A-Truck event being held in conjunction with 8/11 day activities on Saturday, August 25th at the Bowie Baysox stadium. To date, (11) vehicles and construction equipment have committed to the event. The event will include some 2017 elements with additional kids learning stations, stadium concessions and a possible cooling station.
- PHMSA will once again collaborate with Miss Utility on their 811 Awareness Day in the Nation's capital. Two events are planned; one at the US DOT building that includes the 811-corvette followed by an event at the National's stadium. The 811-reality experience will be part of activities with plenty of giveaways and education.
- WGL plans to visit the Sports Junkies with an 811 decorated cake and some goodies, the Junkies will surely talk about the visit, cake and importance of calling before any digging in their humorous way.

Upcoming trade shows;

Tawes Crab and Clam Bake

Somers Cove Marina

715 Broadway,

Crisfield, MD 21817

Date: July 18, 2018

Time: 12-4 p.m.

Expected attendance: TBD

Audience: Homeowners/kids and families

Supported by: Kevin Woolbright and Dora Parks

Thingamajig Convention

Prince George's County Equestrian Center & Show Place Arena
14900 Pennsylvania Avenue, Upper Marlboro, MD 20772

Date: July 26, 2018

Time: 9am-3pm

Expected attendance: 4,000

Audience: Homeowners/kids and families

Supported by: Don Jones (Washington Gas)

National Night Out

Schrom Hills Park

6915 Hanover Parkway

Greenbelt, MD 20770

Date: August 7, 2018

Time: 4 p.m. – 9 p.m.

Supported by: Dora Parks (Miss Utility)

National Night Out (District IV)

Church of Living Waters

4915 Wheeler Road

Oxon Hill, MD 20745

Date: August 7, 2018

Time: 5:30 p.m. – 8:30 p.m.

Supported by: Kevin Woolbright (WSSC)

COMMITTEE REPORTS

Board of Directors

The Board reviewed the nominations and selected Michal Jewel (Columbia Gas of Maryland) as their subscriber recommendation to the Governor's office. Dora Parks will prepare the recommendation letter announcing Michael Jewel.

Greater Chesapeake Damage Prevention Training Conference (GCDPTC)

Matt Ruddo, Committee Chairman

The 10th anniversary conference dates are October 23-26 at the Clarion Resort Hotel in Ocean City, MD

The conference has some new components this year;

- A cooking networking class with Fausto on Wednesday October 24th
- A 10th Anniversary event following the Welcome Reception on October 24th
- New break-out session topics
- New registration rules regarding cancellations and room transfers
- New OCC 811 Trike on display

Registrations are up by over 25% compared to this time in 2017

Early Bird pricing in effect until August 24th

MD/DC Damage Prevention Committee (DPC)

Kevin Woolbright, Chairman and Mark Hamrick, Vice Chairman

Reported by Dora Parks

As a 2018 initiative to start building relationships with first responders, Miss Utility attended the Maryland State Fireman's Association conference at the Roland Powell convention center in Ocean City, MD during June 17-20. Miss Utility of Delmarva participated with booth support – over 3,000 folks came through the exhibitor hall and some of them twice. It was extremely busy while sharing the 811 message and meeting career and volunteer firefighters from across the state. Miss Utility was well received at the conference and the firemen appreciated the FR special key rings depicting the partnership between Miss Utility and FR. We were asked to attend the 2019 conference in addition to attending a FR late summer event at the Odenton firehouse.

Damage prevention training is booked for August and September, requests have started for 2019.

Maryland Authority

Jim Barron, Executive Director

Reported by Subscriber Representative and Chairman, Vince Healy (Verizon)

Vince Healy thanked Erik Phillips for his support and participation working on the revised fining matrix. The May 9th banquet recognition was a success and appreciated by the attendees. Past Board members were presented with plaques and recognized for their support. Training options are being reviewed by the Authority; currently violators receive training from the Damage Prevention Training Team under the DPC. Most violators attend the Open Contractor Training that is prescheduled in various parts of the state.

The next Authority meeting is planned for August 1st.

Title 12 Rewrite Committee

Vince Healy reported that the Title 12 Rewrite committee has scheduled two meetings in hopes of wrapping up suggested changes. The goal is to provide the rewrite in time for legislative format, a final committee review and present to the legislators during the 2019 session. The next meeting is scheduled for August 8th at the Miss Utility conference room.

Documents on the Re-Write can be downloaded from the Authority Website by clicking the State Capital Dome at www.mddpa.org

MD/DC Awards Committee

Mark Hamrick, Chairman and Dora Parks, Co-chair

The committee recognized sixty-one locators on May 11th at the Bowie Baysox stadium where recipients received a top of the line safety jacket, hats, t-shirts, certificates and a family buffet complete with cake and ice cream. The locators were recognized by the stadium attendees between the first and second innings, in addition to multiple PSA and fireworks. It was a wonderful evening for all attendees.

Scholarship Committee

Scott Brown, Chair

Kelly Cahill (MGH) reported that the 2018 scholarship awardees will be recognized on July 12th following the Subscriber's BOD meeting. Families are invited to join them for a reception that included a hot lunch, pictures, goody bags, Miss Utility/811 t-shirts, \$1,008.11 check awards and a special cake and assorted ice creams.

Call Center Reports

The following 2018 reports were reviewed and discussed with committee attendees;

Damage Reporting for May, 457,388 transmitted tickets

Reported damages; 92

No call or tickets; 27

Hit a marked line; 24

Utility marked wrong; 29

Other root causes; 12

Ticket volume for the month of June

Inbound ticket volume; 77,501

Outbound volume; 440,152

ITIC Percentages for the month of March

Professional excavators; 84%

Homeowner's ITIC Lite; 35%

The committee reviewed the Schedule of Advertising report and budgetary items.

Call Center Operations

The committee asked for volunteers to work on the business rules for Next Gen; Scott Moore, the BOD and Brian Simmons will serve on this committee.

There being no further business brought before the Subscribers Committee and BOD, the meeting adjourned at 11:25am.

The next quarterly committee meeting is planned for October 11, 2018 at the SMECO, Hughesville office.

MEETING ATENDEES – see next page

COMPANY NAME	ATTENDEE NAME and TITLE	TELEPHONE NUMBER	EMAIL ADDRESS
AT&T	Angela Johnson Manager	(571) 218-9458	aol7313@att.com
B. Frank Joy	Joe Shelton BOD, Contractor Rep	(240) 417-0200	jshelton@bfjoy.com
BGE	Marc Haines BOD, Electric Rep	(443) 324-0371	marc.haines@bge.com
Colonial Pipeline Company	Scott R Moore Right of Way	(443) 821-1797	smoore@colpipe.com
Exelon/PEPCO Holdings	Amy Swanger Supervisor Claims	(443) 735-1344	amy.swanger@pepcoholdings.com
MGH	Kelly Cahill	(410) 902-5036	kcahill@mghus.com
One Call Concepts	Brian Simmons General Manager	(410) 782-2101	bsimmons@occinc.com
One Call Concepts	Dora Parks BOD Secretary Manager, Client Relations	(410) 782-2026	dora@missutility.net
One Call Concepts	Matt Ruddo Authority Member	(410) 782-2025	matt@missutility.net
PHI Holdings	Jason Cardenosa Manager, Damage Prev	(609) 625-6924	jason.cardenosa@exeloncorp.com
Potomac Edison	Bob Kern Dist Tech II	(301) 790-6322	rkern@firstenergycorp.com
UtiliQuest	Erik Phillips Director of operations	(443) 324-7835	
UtiliQuest	Juan Vogel BOD, Locating Rep	(703) 929-9710	juan.vogel@utiliquest.com
Verizon	Mark Hamrick Investigations DPC Co-Chair	(410) 610-1371	Mark.a.hamrick@verizon.com
Verizon	Vince Healy Authority Member BOD Vice Chairman	(301) 791-5690	Vincent.c.healy@verizon.com
Washington Gas	Scott Brown BOD, Gas Rep & Chairman	(703) 750-4388	ssbrown@washgas.com
WSSC	Diane Spriggs Section Manager	(301) 704-0208	diane.spriggs@wsscwater.com
WSSC	Kevin Woolbright BOD, Water & Sewer Rep DPC Chair	(240) 205-3684	kevin.woolbright@wsscwater.com
WSSC	Leba Brown Admin Contract Manager	(240) 484-7147	leba.brown@wsscwater.com

END OF MINUTES