



MD & D.C. SUBSCRIBERS COMMITTEE & BOD MEETING

Board of Directors

Chairman, Scott Brown (Gas Representative)

Vice Chairman, Vince Healy (Communications Representative)

Secretary, Dora Parks (Miss Utility Representative)

Juan Vogel (Locating Representative)

Kevin Woolbright (Water/Sewer Representative)

Cal Brooks (County Representative)

Marc Haines (Electric Representative)

Joe Shelton (Contractor Representative)

Minutes of the Thursday April 13, 2017 Committee Meeting

Hosted by SMECO, Hughesville, MD

Prepared by Secretary Dora Parks

WELCOME AND INTRODUCTIONS OF ATTENDEES

The meeting was called to order by Chairman Scott Brown at 10:03am.

Customary attendee introductions were made.

The minutes from committee meeting January 12, 2017 were approved with corrections. Approved minutes are posted at: <http://www.missutility.net/damageprevention/>.

OLD BUSINESS

Tom Israel (Dominion Transmission) reiterated his recommendation for a Maryland Ticket Check code change regarding critical facilities. Tom would like the onus of contacting Dominion or any pipeline's critical facility placed on the excavator when the ticket is coded with critical facility new code. The committee agreed to address this issue during the rewrite of the Title 12.

Subscriber's Committee and Board of Directors (BOD), locator and contractor term renewals; The MD/DC Damage Prevention Committee submitted names from their January and February 2017 meetings for the termed seats of the locator and contractor, these are non-voting stakeholder seats.

The BOD after a brief closed meeting announced that Juan Vogel will serve a second term as the locator representative and Joe Shelton will serve a second term as the contractor representative.

NEW BUSINESS

Scott Brown announced the BOD had voted to extend the term of all BOD seats from two years to three years.

Cal Brooks (BOD County Representative) announced that he was retiring from Howard County DPW the end of June 2017. The BOD will accept nominations for the vacant seat at the July meeting. A cake and card were presented to Cal for his contributions to the committee during his tenure.

Scott Brown stated the Maryland Authority will have their first Title 12 rewrite meeting on May 15th at the Miss Utility call center. The first meeting will be to establish committee organization. Scott asked that the BOD send

their suggestions for law change to him as the voice of the BOD to present to the Authority. Meeting minutes, attendees, law drafts and scheduled meeting dates will be posted on the Authority web site.

Scott provide a brief overview of the following topics;

- A national panel to discuss the sewer lateral cross bore issue
- Manufactured steel ball marker to be flushed down toilets to detect possible cross bore conditions, and
- PHMSA providing a notice to the DC Government regarding an ineffective damage prevention law, and
- NUCA of DC to review the Title 34 rewrite for possible intervention to the DC Government

Matt Ruddo stated that Vince Lacey has joined the One Call Concepts (OCC) team working out of the Hanover, MD office. Vince is working with the Systems and IT Divisions with Randy Peterson.

ADVERTISING & PUBLIC AWARENESS CAMPAIGNS

Reported by Chris McMurry (MGH);

National Safe Digging Month, April 2017; Governor Hogan issued a Proclamation declaring the same for Maryland. This annual campaign provides national awareness of damage prevention and safety.

Radio call before you dig campaigns began in April and will run through June 2017. Bonus segments will be provided during sports and weather announcements. The current (3) radio ads remain effective messages for responsibility, awareness and changed behavior.

The committee reviewed future safety and awareness campaigns that included;

- Major league baseball with the Orioles and Nationals via MASA partnerships
- 811 car and bike at Camden Yards on June 17 & 18
- Spring online – homeowner targeted paid media campaign
- Minor league baseball; Frederick Keys and Bowie Baysox
- International soccer match at RFK stadium
- Awards; Locator Achievement and Dig Smart
- School scholarship-entry deadline April 21st
- 3rd annual Touch A Truck event at Bowie Baysox
- Trade Shows

COMMITTEE REPORTS

Greater Chesapeake Damage Prevention Training Conference (GCDPTC)

Reported by Matt Ruddo, Committee Chairman

- The 9th annual conference will be held in Ocean City, October 24 – 27th
- David Miguel of Underground Safety and Supply will be the key note speaker
- Conference registration to begin April 17th with special pre-conference pricing
- Break-out sessions being discussed for the fall conference
 - Utility Company Project Showcase – DC River Project
 - Law Change Update
 - MOSH/OSHA Update
 - Pipeline and Hazardous Materials Safety Administration (PHMSA) Update
 - The 411 on 811

MD/DC Damage Prevention Awards Committee

Kevin Woolbright, Chairman and Dora Parks, Vice Chairman

The 14th Annual Locator Awards is underway; 69 locators have been nominated for their participation in damage prevention and safety. All locators and their families are invited to attend the awards banquet on May 9th at the Bowie Baysox that will include dinner, award recognition, baseball game and fireworks.

MD/DC Damage Prevention Committee

Kevin Woolbright, Chairman and Mark Hamrick, Vice Chairman

The committee held meetings in January, February and March in the new conference room area of the Miss Utility call center. Record attendance for each meeting; Kevin Woodbright thanked Dora Parks for promoting the meetings via call center email blasts and the Miss Utility website. More new faces and companies attending the meetings. The Damage Prevention Training team has completed (28) trainings since January in Maryland and DC. The power point has been updated with fresh pictures and information to educate attendees on state laws and safe excavation. Kevin acknowledged all team members for their continued support of this vital training.

Maryland Authority

Jim Barron, Executive Director

Subscriber Representatives, Vince Healy (Verizon) & Charlie McCadden (BGE)

The Authority is discussing filing fees for notices of probable violation (NPV) claims. The matrix is finished to determine the violation fines and the Authority is now accepting new NPVs.

Call Center Reports

Reported by Dora Parks (One Call Concepts/Miss Utility)

The following 2017 reports were reviewed and discussed with committee attendees;

Ticket volume for the month of March 2017

March inbound ticket volume 72,255, a decrease of 9.1% over 2016

March outbound volume 508,318, a decrease of 11.72 % over 2016

ITIC Percentages for the month of March 2017

Professional excavators, 84%

Homeowner's - ITIC Lite, 27%

Damage Reporting - January – February 2017;

Total reported damages were 207

18.36% due to no call or ticket

37.68% due to hit a marked line

27.54% due to utility marked wrong

16.43% due to other root causes

Call Center Operations Update

Reported by Dora Parks (One Call Concepts/Miss Utility)

The call center is testing the new polygon mapping tools for ITIC and ITIC Lite and is providing mapping training at the Miss Utility call center. ITIC users and call center CSR's will map tickets using either parcel/address default polygons or using the draw tool to create their worksite polygons for owner-member ticket notification. The goal to turn on the new mapping tools is June 2017. ITIC users will transition easily into the polygon method of mapping as both grid click and mapping will be available for a limited period. Users will be provided multiple resources; a

training sandbox, manual and tutorial on mapping and ticket processing. The ticket extent of work field will be limited to a ¼ mile which should match the mapped ticket.

Committee conversations and interchanges ensued regarding ticket processing, extent of work fields, bad addresses and mapping.

OPEN DISCUSSION

Chris McMurry talked about CGA sponsorships for the Triple Crown races in Kentucky and Maryland. The committee had a lengthy discussion on sponsorship levels and support for the 2017 races.

Joe Shelton (BF Joy) inquired about contractor participation in the damage prevention training.

COMMITTEE ACTION ITEMS

Sean Parran to provide GIS links for Chris McMurry, GCDPTC

Joe Shelton to provide training ideas to Dora Parks

Chris McMurry to provide CGA certificates for the MD/DC regional partnership

There being no further business brought before the committee, the meeting ended at 2:02pm.

The next quarterly committee meeting is planned for July 13th at the Miss Utility call center.

Previous meeting minutes and the attendee list is available to all owner-members at; <http://www.missutility.net/facilityowners/>

MEETING ATTENDEES

COMPANY NAME	ATTENDEE NAME	TELEPHONE NUMBER	EMAIL ADDRESS
AT&T	Angela Johnson	(571) 218-9458	aj1731@att.com
B. Frank Joy	Joe Shelton BOD, Contractor Rep	(240) 417-0200	jshelton@bfjoy.com
BGE	Charlie McCadden	(443) 463-1200	charles.mccadden@bge.com
Columbia Gas	Michael Jewell	(301) 784-3374	mjewell@nisource.com
Columbia Gas	Tim Hamilton	(301) 964-9117	hhamilt@nisource.com
Columbia Pipeline	Nathaniel Murray	(240) 204-4956	nmurray@colpipe.com
Dominion Transmission	Tom Israel	(202) 329-1849	tom.israel@dom.com
Howard County	Cal Brooks BOD, County Rep	(410) 313-4952	cbrooks@howardcountymd.gov
MGH	Chris McMurry	(410) 902-5036	cmcmurry@mghus.com
One Call Concepts	Dora Parks BOD, Secretary	(410) 782-2026	dora@missutility.net
One Call Concepts	Matt Ruddo	(410) 782-2025	matt@missutility.net
PEPCO	Sean Parran	(240) 882-6999	slparran@pepco.com
Potomac Edison	Bob Kern	(301) 790-6322	rkern@firstenergycorp.com
SMECO	Blaise Higgs	(240) 925-0865	Blaise.higgs@smeco.coop
SMECO	Lisa Hurley	(410) 535-9403	lisa.hurley@smeco.coop
UtiliQuest	Juan Vogel BOD, Locating Rep	(703) 929-9710	juan.vogel@utiliquest.com
Verizon	Vince Healy BOD, Communications Rep & Vice Chairman	(301) 791-5690	Vincent.c.healy@verizon.com
Washington Gas	Scott Brown BOD, Gas Rep & Chairman	(703) 750-4388	ssbrown@washgas.com
WSSC	Deena Joyce	(301) 206-8259	deena.joyce@wsscwater.com
WSSC	Kevin Woolbright BOD, Water & Sewer Rep	(240) 205-3684	kwoolbr@wsscwater.com