



MD/DC Damage Prevention Committee (DPC)

Kevin Woolbright, Chairman, Mark Hamrick, Vice Chairman & Dora Parks,
Secretary

7223 Parkway Drive, Suite 100
Hanover, MD 21076

Minutes of the meeting held on March 28, 2017
Meeting Hosted by Miss Utility in Hanover, MD
Prepared by Dora Parks, Secretary

CALL TO ORDER AND INTRODUCTIONS

Chairman Kevin Woolbright called the regular monthly meeting to order at 9:30 a.m. followed by the customary introductions.

The minutes of February 28, 2017 were approved as written.

The meeting minutes will be posted at, <http://www.missutility.net/damageprevention/>

OLD BUSINESS

Dora Parks (Miss Utility) announced the newly revised MD/DC Damage Prevention Guides arrived. The new guides have a yellow cover to distinguish them from the outdated previous guides with a black cover. The new guides only changes were to the Title 12-111 (new Authority funding language) and 12-129 (new private water and sewer tracer wire language). New guides were provided to all attendees.

Dora Parks provided an overview of the Common Ground Alliance (CGA) national conference held during March 2017 in Orlando, FL. Kevin Woolbright (WSSC) and Scott Brown (WGL) were both session presenters and did a fantastic job, sharing information on a national level regarding water and sewer infrastructure protection (Kevin) and reducing damages via better communications using the WGL model of 'Enhanced Positive Response'. We were all very proud that our own utility partners in damage prevention were selected as speakers. Additionally, CGA had a wonderful celebration on Wednesday March 15, 2017 from 6pm to 9pm on the golf course of the Rosen Shingle Creek Resort and Hotel to celebrate the 10th anniversary of '811'. The celebration included food, drinks, games, prizes and a peek at the Cox Communications '811' hot air balloon that will fly over the country starting in April. As part of the anniversary celebration, CGA picked (5) submitted stakeholder '811' videos to be judged as the 'People's Choice Awards'. Miss Utility came in second by 2% - everyone loved our 811 video, it was fun, energetic, great music and got the '811' message out. The video was shown to the committee attendees with an appreciative round of applause.

OPEN DISCUSSIONS REGARDING DAMAGE PREVENTION AWARENESS & COOPERATION

Wes Warren (Howard County) stated that Howard County had received (529) update tickets. Wess stated some of the updated tickets were not active work sites and this was a drain on their locating resources. The group discussed this issue at length providing a few pointers for Wess to consider.

Deena Joyce (WSSC) stated they have taken an active approach to the update tickets by contacting all contractors in their service area and offering education for update tickets and procedures. The notices started in January and February of this year; WSSC will monitor the update ticket volume to see if their education efforts have been effective.

There was conversation regarding the Ticket Check, code 5; a contractor stated that his company was not receiving any communication prior to tickets being statused with the code 5. The committee reviewed the code 5 rule and purpose and suggested contractors reach out to the locating management when they have issues in addition to processing a 'DISPUTE' notice via Search and Status at missutility.net.

David Ball (Howard County) stated that the County is receiving a Verizon code 1, clear/no conflict on many tickets and clear evidence shows there are underground Verizon lines on the work site. The committee had an extensive conversation regarding the procedures to follow when receiving a code 1 Ticket Check status.

Dora Parks stated she spoke to the Verizon folks who manage the ticket clearing center regarding the committee's concern on code 1 positive responses on update tickets where the previous ticket had a filed DISCREPANCY notice filed and the subsequent Verizon code was, marked. Dora asked that the program flag these marked update tickets so they can be transmitted by Verizon to their locators. The Verizon team stated they would review this request, Dora will make a follow up call.

PEPCO inquired about the distance of the new gas lines/pipe tracer wire being further than 18 inches from the physical facility. Scott Brown (WGL) replied that the tracer wire when installed is within the 18 inches. However; as the earth/dirt is moved by excavation, the wires are not always replaced in the same area, no utility owner can control how the wires are replaced in the ground. Ed Deneale (R. B. Hinkle) stated the standard for new gas installations is for tracer wire to be installed within 6 inches of the facility.

NEW BUSINESS

Dora Parks provided information on the new polygon method of member notification. Currently, members (excluding MDOT) are notified of tickets using a mapping 'grid click'. Miss Utility will start training ITIC users on the new polygon method of member notification. Several training supports will be offered; class room training, webinars, tutorials, E-manuals and a training sandbox. The processes are in testing at this time; training will start in mid-April continuing through the summer months. ITIC users have the opportunity to gradually convert to the polygon method as ITIC will continue to offer grid click and polygon drawing for a number of months until most ITIC users have transitioned to the polygon notification method. Miss Utility will send emails to ITIC users to subscribe to the various training opportunities.

SAFETY PRESENTATION, TRAINING & EDUCATION

Enhanced Positive Response, presented by Tamara Neal (WGL)

Tamara used a PPT to educate the committee on a new approach to improve communications between the excavator and the utility owners, WGL calls it, Enhanced Positive Response. For each WGL ticket, the excavator will receive additional work site information that may save them locate pre-survey time. This information includes;

- ✓ Photos of the work site as outlined by the excavator's ticket
- ✓ A copy of the locator's virtual manifest
- ✓ Copy of the Miss Utility ticket
- ✓ Positive Response – Ticket Check status

The excavator can provide feedback on all aspects of the EPR information and activity using a survey link.

Tamara stated the EPR has reduced damages in the WGL footprint and that excavators have determined the information to be a benefit to their work site. The EPR link is available to the excavator until the ticket number expires. WGL believes EPR will become the standard in the industry nationwide.

MD/DC SUBSCRIBERS COMMITTEE & BOARD OF DIRECTORS

Scott Brown, WGL-Committee Chairman Vince Healy, Verizon-Vice Chairman Dora Parks, Miss Utility/One Call Concepts- Secretary

Scott Brown stated the next quarterly meeting would be on April 13th at the SMECO E&O Center in Hughesville, MD. The purpose of the committee is to discuss all aspects of damage prevention and safety, work with the call center to improve ticket processing and other service operations and to provide outreach and education across Maryland and the District of Columbia. There are many sub-committees operating under the direction of the Subscribers and BOD. Scott invited all utility members to attend the meeting.

There was also a review of the nominations for the MD/DC Subscribers and BOD locator and contractor seats as the current seats held by Joe Shelton (B.F. Joy) for the contractor seat and Juan Vogel (UtiliQuest) for the locator seat, two-year term ends in April 2017.

Locator Seat;

- Erik Phillips – UtiliQuest
- Joe Feronti – USIC
- Lawrence Bowlding – DCI
- Juan Vogel - UtiliQuest

Contractor Seat:

- Lenny Corbin – Gray & Son
- Joe Shelton – B.F. Joy

Names will be presented by the DPC at the Subscribers and BOD meeting in April to appoint the BOD seats.

The Subscriber Committee and Board of Directors are active participants with the Maryland Authority regarding Title 12 Law modifications for a future rewrite.

MARYLAND UNDERGROUND FACILITIES DAMAGE PREVENTION AUTHORITY

Tom Hastings, OCC Locating Services-Chairman, Vince Healy, Verizon-Vice Chairman

Jim Barron, Executive Director reported on the Authority meeting dated March 1, 2017;

Three Formal Hearings were scheduled

- One was postponed to April 5, 2017
- One proceeded as scheduled even though the probable violator was a hearing no show
 - The Authority upheld the recommended fine of \$1,675.00 with a 50% reduction for DP Training
- The third hearing was held with all parties' present
 - 2 violations of 4 original were upheld with \$4,000 fines total reduced to \$3,100 after the Standard Fining Matrix (SFM) with \$1,000 deducted for DP Training

Reviewed and Acted on six (6) NPV's

- One was an NPV from 2013 that was remanded back to the Authority following the March 28, 2016 Maryland Court of Appeals Decision
- One the Authority accepted a training waiver
- One was referred back to the Complainant for clarification
- The remaining 3 NPV's started at \$6,000 in fine then reduced through the SFM to \$5,375 in fines with \$2,687.70 waived for training netting \$2,687.50 in fine

We have one Probable Violator of an NPV that we have not been able to serve even with a process service. We referred this back to our Attorney for advice.

The Authority approved a \$15,000 payment to the Subscriber's Board of Directors for the April Media Campaign.

The Authority attended the CGA Conference in Orlando, March 13 through March 16.

The Authority has removed the hold on accepting Notices of Violation.

The Authority office is currently accepting resumes and conducting interviews for an additional employee to help with investigations and some general office duties

The Authority is submitting its Mid-Term Report for the 2016 State Damage Prevention Grant.

A tentative date of Tuesday, May 9, 2017 at 9:00 AM to begin a Re-Write of Title 12. Confirmation of the meeting date and notices will be provided to all stakeholders

Next Authority Meeting is scheduled for Wednesday, April 5, 2017 at 9:00 AM,
Two (2) Formal Hearings are scheduled for the morning session
Ten NPV's are scheduled for review

LOCATOR ACHIEVEMENT AWARDS (LAA) AND DIG SMART AWARDS (DSA)

Kevin Woolbright, WSSC-Chair, Dora Parks, Miss Utility-Vice Chair

The committee received (69) nominations for the Locator Achievement Awards. These outstanding partners in damage prevention and safety will be recognized at a family dinner and awards presentation on Friday, May 19th at the Bowie Baysox stadium. The committee is making preparations for the awards banquet.

At a minimal, nominated locators had to achieve the following within their organizations;

- No at-fault damages for the time period, January 1 – December 31, 2016.
- No at-fault vehicle damages for the same time period.
- Designated as a full-time locator, locating at least 1,500 tickets during this time frame
- Establish proactive working relationships in damage prevention

Please visit, http://www.missutility.net/missutilityawards/maryland_awards.asp to learn more about the awards and see past awards and banquet pictures.

2017 GREATER CHESAPEAKE DAMAGE PREVENTION TRAINING CONFERENCE (GCDPTC)

Chairman, Matt Ruddo (One Call Concepts)

The committee met on February 28th to discuss several elements of the 9th damage prevention conference;

- Save the date emails will be delivered on March 8th
- Conference post cards are being printed for distribution, the post card will provide one random person signing up for conference emails a free 2-night conference registration
- Proof of Performance and sponsorship/exhibitor service agreements are being completed
- Break-out session content being reviewed
- The 2016 conference photographs have been loaded to the conference website

The montage to promote the 9th Annual Conference has been completed and posted at;
www.missutilityconference.com

The ninth-year conference will be held during October 24-27 at the Clarion Resort Fontainebleau Hotel.

EDUCATION AND OUTREACH

Reported by Chris McMurry, MGH

Chris provided an overview of Miss Utility outreach for April, Safe Digging Month

Governor Hogan proclaimed April as Safe Digging Month for the state of Maryland.

Radio campaigns will start in April and run into June in the early AM hours as this is the time contractors listen most heavily to radio, on the way to work. Three 30 second ads will provide information regarding

safety and responsibility when planning any disturbance to the ground and earth, targeting homeowners and professional excavators.

Miss Utility safety messages will dominate the Frederick Keys during April. Miss Utility is sponsoring a report card campaign that will result in children attending stadium games throughout April. A Miss Utility booth will be present at all games further promoting damage prevention and safety.

Miss Utility has entered into a partnership with MASN to have a presence at the Orioles and National games during April and May. The Miss Utility logo will be present during announcements of the 'players who dug deep' segments.

Homeowners will be targeted with safe excavation messages with displayed internet banners while they search for do it yourself information and digging related tools and services.

April will include continued outreach and safety education with multiple trade shows and damage prevention training classes.

Past Trade Shows and Presentations:

NPL Annual Kickoff

Michael's Eighth Avenue
7220 Grayburn Drive
Glen Burnie, MD 21061
March 3, 2017
Supported by: Jack Ellison (WGL)

Maryland Spring Home & Garden Show

Maryland State Fairgrounds
2200 York Road
Lutherville-Timonium, MD 21093
March 4-5 & 10-12, 2017
Expected Attendance: 60,000
Audience: Homeowners
Supported by: BGE, Joe Feronti (USIC), Jack Ellison (Washington Gas), Romelia Kemp (Washington Gas), Lenny Corbin (Gray & Son), Leanne D'Amato (D&D Drilling), Charlie Russell (Pro-Comm)

Allegany County All Things Home Expo

Allegany County Fairgrounds
11400 Moss Avenue
Cumberland, MD 21502
March 17-19, 2017
Expected Attendance: 700
Audience: Homeowners
Supported by: Columbia Gas of Maryland
Presentation by: Dora Parks (Miss Utility)

Home Builders Association of Washington County Home Show

Hagerstown Community College's Athletic Recreational Community Center (ARCC)
11400 Robinwood Drive
Hagerstown, MD 21742
March 18-19, 2017
Expected Attendance: 6,000
Audience: Homeowners
Supported by: Columbia Gas of Maryland

If you are interested in volunteering for any Trade Shows or desire to be added to the show distribution email list, please email Emily Meier at emeier@mgus.com.

DAMAGE PREVENTION & SAFETY TRAINING

Dora Parks, Miss Utility-Training Administrator

To schedule a FREE Damage Prevention & Safety Training at your office, please contact Dora Parks, Manager of Client Relations at 410-782-2026 or dora@missutility.net.

Completed Training Events:

Gray & Sons, INC
Embassy Suites
213 International Cir.
Hunt Valley, MD 20130
March 2nd, 2017 set up 12: 30pm

Gray & Son, INC
Embassy Suites
213 International CIR
Hunt Valley, MD 20130
March 6th, 2017 set up 12:30pm

Pleasants Construction (Office)
7700 Grove Rd.
Frederick, MD 20871
Frederick County
Training Room (park in front of main Bldg.)
March 29th, 2017 set up 1:30pm

2017 Open Damage Prevention Training Opportunities

March 31st at the Miss Utility call center starting at 7:30am
May 12th at the SMECO E&O Center in Hughesville starting at 7:30am
July 28th at the Miss Utility call center starting at 7:30am
November 3rd at the Miss Utility call center starting at 7:30am
December 1st at the PEPCO office on Benning Road starting at 8:00am

Please visit, www.missutility.net for full information regarding pre-scheduled FREE Damage Prevention Trainings; these trainings are open to everyone, contact dora@missutility.net to reserve your seat(s).

There being no further business brought before the committee, the meeting adjourned at 11:36 a.m.

Next MD/DC Damage Prevention Committee Meeting; April 25, 2017 commencing at 9:30 am with refreshments being served at 9:00 a.m. at the Miss Utility call center in Hanover, MD

MEETING ATTENDEES

COMPANY	ATTENDEE NAME	TITLE/POSITION	TELEPHONE #	EMAIL ADDRESS
Atlantic Construction	Andrew Weaver	SAFETY COORDINATOR	(540)532-9602	aweaver@atlconco.com
B. Frank Joy	Kevin Mills	SAFETY	(412) 715-7653	kmills@bfjoy.com
Badger Daylighting	Frank Hammond		(443) 750-1611	fhammond@badger-corp.com
Baltimore City	Greg Turnipseed		(443) 984-2179	gregory.turnipseed@baltimorecity.gov

Baltimore County Government	Michael Harner		(410) 887-1838	mharner@baltimorecounty.md.gov
BGE	Marc Haines BOARD Electric Rep		(443) 324-0371	marc.haines@bge.com
Columbia Gas	Calvin Swauger		(301) 268-9452	clswauger@nisource.com
Columbia Gas	Tim Hamilton		(301) 964-9117	hhamilt@nisource.com
Comer Construction	Tim Kaptein	DIRECTOR OF SAFETY	(443) 807-2391	tim@comerconstruction.com
DC WATER	Sloane Wieber		(301) 661-4246	sloane.wieber@dcwater.com
DCI	Lawrence Bowlding, III		(202) 480-4886	lbowlding@dcihq.com
Ferguson Waterworks	Pat Burke	MUNICIPAL SALES	(703) 576-4395	pat.burke@ferguson.com
Gray & Son	Lenny Corbin	SAFETY MANAGER	(410) 365-4156	lcorbin@graynson.com
Howard County	David Ball	SUPERVISOR/DAMAGE PREVENTION	(410) 313-3052	Dball@howardcountymd.gov
Howard County	Wesley Warren	LOCATE LEADER	(443) 745-2233	wwarren82479@gmail.com
Insight	Justin Lilly	DESIGNATING MANAGER	(571)422-0047	jlilly@insightdmv.com
MD PSC	Rick Miller		(410) 767-8081	richard.miller@md.gov
MDUFDPA	Jim Barron Executive Director		(410) 782-2102	jim.barron@mddpa.org
MDUFDPA	Susan Stroud Assistant		(410) 782-2103	susan.stroud@mddpa.org
NPL	James Randy Carey		(571) 921-0201	jcarey@gonpl.com
NPL	Tony Griffin		(410)350-7038	tgriffin@gonpl.com
NPL	Wiley Evans		(410) 358-4216	wevans@gonpl.com
OCC Locating Service	Tom Hastings MD AUTHORITY CHAIRMAN Locator Representative	GENERAL MANAGER	(410) 712-0202	thastings@occls.com

One Call Concepts/ Miss Utility	Dora Parks Committee Secretary Board Member	MANAGER, CLIENT RELATIONS AND DAMAGE PREVENTION	(410) 782-2026	doraparks@missutility.net
PEPCO	Craig Starke		(202) 440-0724	cdstarke@pepco.com
PEPCO	Greg Johnson		(202) 388-2161	gmjohnson@pepco.com
PEPCO	Jim Sypult	LEAD LINE MECHANIC	(240) 508-3735	jcsypult@pepco.com
PEPCO	Lance Thomas		(202)388- 2118	lghomas@pepco.com
PEPCO	Mitzi Ambush		(202) 308-2269	ambushm@pepco.com
PEPCO	Nicole Armstrong	DISTRICT SERVICES COORDINATOR	(301) 967-5279	narmstrong@pepco.com
PEPCO	Robert Vicks			hvicks@pepco.com
PEPCO	Sean Parran		(202) 388-2260	slparran@pepco.com
PEPCO	Steve McDonald		(240) 508-1306	sgmcdonald@pepco.com
PEPCO	Steven Pultz	LEAD LINE MECHANIC	(240) 508-3731	swpultz@pepco.com
Pinpoint Underground	Lawrence Johnson		(301) 672-8520	lj@pinpointunderground.com
Power Comm Construction	John Bonilla		(240) 535-8697	jbbonilla@powercommconstruction.com
R.B. HINKLE	Ed Deneale	SAFETY DIRECTOR	(703)863- 4158	eddeneale@rbhinkle.com
SKODA Contracting	Mark Killian	MANAGER	(973) 769-6134	mkillian@skodacontracting.com
SKODA Contracting	Stephen Freedley		(973) 418-9010	sfreedley@skodacontracting.com
SMECO	Lisa Hurley		(410) 535-9403	lisa.hurley@smeco.coop
SMECO	Pam March		(301) 997-1072	pamela.march@smeco.coop
USIC	Joe Feronti		(443) 239-4402	josephferonti@usicllc.com
Utiliquest	Erik Phillips		(443) 324-7835	Erik.phillips@utiliquest.com
Utiliquest	Juan Vogel BOARD Locator Rep		(703) 929-9710	juan.vogel@utiliquest.com

Utiliquest	Mike Burns		(443) 786-7994	mike.burns@utiliquest.com
Verizon	Mark Hamrick DPC Vice Chairman		(410) 610-1371	Mark.a.hamrick@verizon.com
Washington Gas	Don Jones	SUPERVISOR/ DISTRICT OF COLUMBIA	(703) 750-5510	djones@washgas.com
Washington Gas	Jack Ellison		(703) 750-5128	jellison@washgas.com
Washington Gas	Scott Brown BOARD President Gas Rep		(703) 750-4388	ssbrown@washgas.com
Washington Gas	Tamara Neal	SUPERVISOR	(301) 356-8483	tneal@washgas.com
WSSC	Deena Joyce		(301) 206-8259	djoyce@wsscwater.com
WSSC	Kevin Woolbright DPC Chairman BOARD Water/ Sewer Rep	CUSTOMER CARE ADVOCATE	(240) 205-3684	kwoolbr@wsscwater.com